

DIVERSITY VENDOR APPLICATION

DATE _____

GENERAL CORPORATE INFORMATION

Legal Name of Business: _____

Business's Doing Business As Name: _____

Address: _____
Street Address *Suite*

_____ *City* *State* *ZIP Code*

Warehouse Location: _____
Street Address *Suite*

_____ *City* *State* *ZIP Code*

Telephone Number: _____ Fax Number: _____

Email: _____

Website: _____

EIN No. _____

Type of Company: Sole Proprietorship Corporation Partnership LLC

DIVERSITY-RELATED QUESTIONS

1. Is fifty-one (51%) of your business owned, operated and controlled by a US citizen or a permanent resident that belongs to one of the above eligible groups by one of the following eligible groups:

- MBE (Minority-Owned Business Enterprise): Black Hispanic Asian-Pacific
 Asian-Indian Native-American
- WBE (Women-Owned Business Enterprise)
- DBE (Disadvantaged Business Enterprise)
- DVBE (Disabled Veteran Business Enterprise)
- SBE (Small Business Enterprise)

2. Has the Firm been certified by any governmental agency for the above classification?

- Yes No

If yes, (i) set forth the name of the Certifying Agency (ii) set forth the Certification number and (iii) attach copies of the certifications.

3. Has the Firm been denied certification by any agency, governmental or otherwise, for the above classification or any other classification?

- Yes No

If yes, (i) set forth the name of the agency (ii) set forth the date of application and date of denial, (iii) set forth the reason for denial and (iv) attach copies of the denial letters.

4. Has the Firm certification identified in Response to Question No. 2 been revoked, not-renewed, expired or investigated or challenged?

- Yes No

If yes, provide all relevant details.

5. Does the shareholder for whom the certification is based have real independence in operating the business, *i.e.*, can perform all operations and supply goods, materials and/or equipment to B&G without substantial reliance on finances (other than bank financing) or resources of non-qualifying individuals or companies?

Yes No

If no, provide all relevant details.

6. Is the Firm a subsidiary, affiliate, share a common ownership or otherwise related to any other company?

Yes No

If yes, provide all relevant details.

7. Does the Firm share space, equipment, materials or personnel with any other business?

Yes No

If yes, provide all relevant details.

8. Has the Firm satisfied "disadvantaged business" set-aside obligations for other contractors in the previous 24 months?

Yes No

If yes, identify the name of the of the contractor, the agency for whom the contractor was working, the type of goods/materials sold and the name of the project

BUSINESS AND FINANCIAL INFORMATION

9. Did the Firm exist under a different type of business structure prior to the date its current business structure was established?

Yes No

If yes, explain the history of your business' business structure.

10. Has the Firm's certificate of incorporation, business certificate or certificate of trade name ever been amended?

Yes No

If yes, identify each time your firm's business document was amended and explain why your firm's business document was amended.

11. Provide a brief description of the Firm's business including the products or services it sells using appropriate keywords.

12. Is the Firm an authorized distributor or supplier of any products?

Yes No

If yes, identify those companies for which the Firm is an authorized distributor/supplier.

13. Does the Firm lease and/or own and vehicles that are used to deliver equipment, materials and goods to a client.

Yes No

If yes, identify by make and model all such vehicles.

14. Does the Firm stock materials/goods/supplies that B&G may purchase from you, such as general materials, namely pipe and wire?

Yes No

If no, will the Firm obtain the material from a local supply house or direct from a manufacturer/manufacturer's representative?

15. Does the Firm have a credit line with a financial institution?

Yes No

If yes, identify the name of the institution and the size of the credit line.

16. Does the Firm have a credit line with the suppliers/manufacturers from whom you would be obtaining the types materials that you would be selling to B&G?

Yes No

If yes, identify the name of the suppliers/manufacturers and the size of the credit line.

17. What are the Firm's average yearly receipts over the past three years?

18. Has the Firm or any of its principals ever petitioned for bankruptcy, failed in business, defaulted or been terminated on a contract awarded to you?

Yes No

If yes, please explain.

19. Has the Firm or any owners, officers or stockholders ever been suspended, disbarred or otherwise precluded from pursuing public works or ever been found to be non-responsive by a public agency?

Yes No

If yes, please explain

20. Are there any judgments, claims, arbitration proceedings of suits pending against the Firm or any owners, officers or stockholders?

Yes No

If yes, please explain

REFERENCES

21. Provide three client references from companies similar to B&G for which the Firm has supplied materials/goods as a disadvantage business enterprise.

Reference No. 1:

Company: _____
Contact: _____
Telephone No.: _____
E-Mail: _____
Purchase Order Value: _____

Reference No. 2:

Company: _____
Contact: _____
Telephone No.: _____
E-Mail: _____
Purchase Order Value: _____

Reference No. 3:

Company: _____
Contact: _____
Telephone No.: _____
E-Mail: _____
Purchase Order Value: _____

22. Provide three trade references from suppliers/manufacturers/distributors.

Reference No. 1:

Company: _____
Contact: _____
Telephone No.: _____
E-Mail: _____
Credit Line: _____

Reference No. 2:

Company: _____
Contact: _____
Telephone No.: _____
E-Mail: _____
Credit Line: _____

Reference No. 3:

Company: _____
Contact: _____
Telephone No.: _____
E-Mail: _____
Credit Line: _____

CERTIFICATION

This Certification must be signed by the eligible minority, woman, disadvantaged and/or disabled veteran owner of the applicant firm.

_____ (name), being the _____ (title)
of _____ (applicant firm), understands that B&G Electrical Contractors of NY is considering retaining Applicant Firm, as a supplier and/or vendor, to satisfy certain disadvantaged business requirements that B&G might have with respect to certain contracts to which B&G is a party and for that purpose does hereby certify, under penalty of perjury, the following:

1. The information set forth in this Application is true and correct as of the date of this Certification.
2. The Applicant agrees to provide B&G, within 20 days, of any change to the information set forth in this Application, especially any information that might, but not necessarily, affect its status as a disadvantaged business. Applicant, agrees however, it will not accept any purchase order from B&G until it has disclosed all changes, pursuant to this paragraph 2.
3. The Applicant understands that a material false statement or omission made in connection with this Application is sufficient cause for the termination, without notice, of any purchase order that B&G may have issued to Applicant Firm and may be entitled to all damages it sustains as a result of this false representation including, but not limited to, any fines assessed for failing to use a disadvantaged business enterprise, because applicant firm misrepresented itself as such, and all other penalties permitted under applicable law.
4. The Applicant Firm consents to all inquiries by B&G to the Applicant's banking institution, credit agencies, contractors, affiliates, clients and any certifying agencies to ascertain the Applicant's Firm's eligibility to act as a vendor to B&G.
5. The Applicant further acknowledges that he or she has read the Application, knows its contents and that the statements and representations made in the Application are true to his or her knowledge. If the Application is on the behalf of a corporation, it is made at the direction and with the consent of the Board of Directors.

APPLICANT FIRM

SIGNATURE/DATE

PRINT NAME/TITLE

Please submit the completed application along with all requested documentation to
Estimating@bgelectrical.com